



SANDERSON
GROUP (INDIA) PVT. LTD.

CONTRACT ADMINISTRATOR

Our Company is a dynamic market leader in Design and Construction for the Theme Park industry, themed entertainment facilities and themed commercial environments throughout India and the Asia region.

An exciting opportunity exists within our organisation for our Mumbai office for a full-time, qualified, self-motivated Contract Administrator with proven abilities in the following areas:

- Budgeting
- Progress Claims
- Cost Control
- Reports
- Contract Documentation

The candidate should:

- Ideally have Quantity Surveying background with at least 3-5 years experience in commercial projects.
- Be willing to travel within India.
- Have good command of both written and spoken English.

Please note: The candidate should mention their availability and expected salary in their resume.

Please forward resumes to:

MS. PRIYANKA - HR. DEPT.
Sanderson Group (India) Pvt. Ltd.
Unique Towers, unit no. 701,
7th floor, Near Kamaths Klub,
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